

## IT Hardware EPL 3760 Website Certification

Directions: AFTER reviewing your EPL website, products, and pricing, answer the questions below and fill in your company name. E-mail this form to [eplteam@its.ms.gov](mailto:eplteam@its.ms.gov) with a CC to [anthony.hardaway@its.ms.gov](mailto:anthony.hardaway@its.ms.gov). **Please note any problems in your e-mail.**

If you have any questions about this form, you may use the email addresses above or call Anthony Hardaway at (601) 432-8110 or Susan McMichael at (601) 432-8118.

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**WEBSITE CERTIFICATION SECTION**

The following are components that must remain on your IT Hardware EPL website.

- Title: "IT Hardware EPL 3760"
- Contract Period: "EPL Expiration Date: June 30, 2017"
- Limits: "The purchase limit is \$200,000 per project per fiscal year (July – June) for the IT Hardware EPL without additional approval from ITS. For purchases over \$50,000, the customer MUST obtain quotations from two or more EPL sellers."
- Link to the main EPL page
- Link to your Reseller group page on the ITS website
- A configurator or link to a PDF of your price list

Yes  No **Is the above information correctly displayed on your EPL website?**

Yes  No **Has the link to your page changed?** Remember that customers must access your site through the ITS EPL Interactive site.

Yes  No **Have there been any changes to your site since last month?**

Yes  No **Have you verified that there are no links that will cause the customer to navigate away from your EPL website without sufficient warning?**

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**PRODUCT/PRICING CERTIFICATION SECTION**

At minimum your price list should have the following components

- Header: "IT Hardware EPL 3760" (should appear on every page)
- Manufacturer name prominently displayed on every page
- Current date of the price list (should appear on every page)
- Columns for part number, description, list/MSRP, and discounted price
- Page numbers
- Please make sure the price list is legible when printed.
- Also make sure your product descriptions are properly visible and not cut off.

Yes  No **Have you modified your price list/configurator since last month?**

Yes  No  N/A (configurator) **Is the above information correctly displayed on your price list?**

Yes  No  N/A **Did you verify that new products are within scope based on the Technical Specifications?**

Yes  No  N/A **Did you properly archive your price list(s) prior to posting a new price list?**

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**CHOOSE ONE:**

I certify that this website is in compliance with the EPL Guidelines.

OR

I certify that this website is in compliance with the EPL Guidelines except where noted above. I understand that failure to correct these issues in a timely fashion is cause to have our approval withdrawn.

Manufacturer:  
Xirrus

